



NIBLEY CITY Recreation Intern

Volunteer Position (Open until filled, continuous future recruitment)

Application Deadline: Continuous generally reviewed every Thursday.

The thriving, young community of Nibley City in Cache County is seeking qualified and driven Interns to help build a Happy, Healthy, Connected Community. Depending on availability, experience and projects interns will receive either an hourly wage of \$11 - \$13/hr or will be paid a % of the revenue from an assigned youth sports program and or other revenue generating project/program. With the % arrangement interns receive a single stipend payment upon completion of the internship when assigned programs have successfully been completed to pre-determined standard. Interns may be eligible for Seasonal Coordinator positions with Nibley City Recreation as they become available.

Internship Overview

Under supervision of the Recreation Director, or Recreation Coordinator the Intern will plan, organize, implement, and evaluate recreation programs and community events. Upon completion of a recreation program and events training, office orientation, recreation resources tour, and job shadowing experience, the Intern will have an opportunity to gain valuable experience in the field of recreation and will be expected to select and complete an internship project that matches their interests, meets academic internship requirements and Nibley City Recreation Department needs.

Essential Functions

Depending on the interest of the intern and academic requirements, they will prepare promotional advertising; create or support events and or programs; monitor programs underway; prepare and maintain reports, inventory equipment; assist other staff members and the public as needed; and perform other related duties as assigned.

Duration, Schedule & Expectations

(Flexible and negotiable based on the Intern's schedule and academic program requirements)

- Commitments for one of the following terms are preferred: Jan-June, May-Aug, Sept-Dec
- 10-20 hrs./week minimum, 25 hrs./week on average preferred
- Flexible Schedule, Holidays OFF, Weekends OFF (with the exception of a few special events)

Career Development/Benefits

- Learning and implementing event management and or program development best practices
- The option of learning and participating in the development of new fitness, youth sports, outdoor recreation, nature appreciation, art, and historical interpretation events and programs
- Experience in working within budget guidelines
- Connection to other professionals in the field through the Utah Parks and Recreation Association
- VALUABLE MARKETABLE EXPERIENCE

Physical/Environmental Factors

This work requires some lifting of heavy objects and boxes, office work and outdoor recreation work with potential exposure to adverse weather conditions. Work includes contact with the public and requires exceptional customer service skills.

Pre-assignment testing and other requirements

Prior to appointment, the intern applicant will be required to successfully pass a criminal background check. Possession of a valid driver's license is required and an ability to pull a trailer is preferred.

Application Information

- Interested applicants must provide a cover letter and Résumé outlining their recreation experience, education, interests and goals.
- Recreation Interns are recruited on a continuous basis; however, we are limited to available positions for a given time frame. Application materials should be submitted via email and should be addressed as follows:

Subject Line: Recreation Internship Applicant

Addressed to: Chad Wright, Recreation Director @ chad@nibleycity.com

Only Electronic applications will be accepted.