



FACILITY RESERVATION FEE SCHEDULE

BUILDING USE	RENTAL FEE	DEPOSIT
Small gathering	\$125-Resident \$200-Non-resident	\$300cash (refundable)
Large gathering	\$250- Resident \$400- Non-resident	\$300 cash (refundable)
Business, Club, and Public Meetings	Free* *See Non-Profit and Community Use of City Hall conditions	\$300 cash (refundable)

Definitions:

Small gathering=small family party/gathering with less than 50 people, wedding ceremony without a reception or food, recurring private business meetings.

Large gathering=large family party (over 50 people with or without food, wedding reception, business or club dinner, trade show, craft fair, etc.

Business, Club, or Public Meeting=City -sponsored events or meetings. Non-recurring business meetings. Club or other meetings that are open to the public and provide a public benefit (as determined by management), including cultural, charitable, civic, or educational meetings or events.

PARK PAVILION USE	RENTAL FEE	DEPOSIT
Heritage, Virgil Gibbons (east/west), Anhder and Elkhorn	\$35	
Elkhorn Park with kitchen	\$50	\$25 cash
Heritage North Enclosed (heated)	\$50	\$25 cash

Notes:

- Fees are due at the time a reservation is made.
- The deposit is due when the keys are picked up and shall be cash or a credit card with a fee.
- A cleaning charge of \$30/hr will be assessed if cleanup by city staff is necessary. Cleaning charges will be assessed in one-hour increments.
- The following will be available for use when reserving the building:
 - 10 round tables and 8 rectangle tables (\$225 replacement fee)
 - 85 chairs (\$200 replacement fee)
 - Dishcloths/towels
 - Cleaning supplies
 - Trash can liners
 - With the exception of the cleaning supplies and trash can liners, all of the above must be returned to the city clean and in good condition prior to receiving a deposit refund.