



COMMERCIAL BUSINESS LICENSE

OFFICE USE ONLY
Application fee: \$30 Paid on: _____
Business license fee: \$250 before 7/1. \$125 after 7/1.
Date received: _____
Rec'd by: _____
License Issued Date: _____

Business Name	
Business Address	
Business Phone Number	
E-mail	
State Tax ID	
DBA Corp LLC Sole Prop. Partnership (circle)	

Please note: Your business must be registered with the State of Utah prior to submitting this application. You can do this at secure.utah.gov/osbr-demo/welcome.html

Describe the Nature of the Business (attach additional sheets if necessary)

Do you use, store, or manufacture any chemical, combustible, or hazardous materials? Yes/No

If yes, attach additional sheets explaining the type of chemicals and how they will be used, stored, or manufactured.

Are you moving into a new or already existing building? New ____ Existing ____

Sexually Oriented Business? * Yes ____ No ____ Alcohol Sales/Consumption? * Yes ____ No ____

*Answering yes to either of the above subjects a business owner to additional licensing requirements. See staff for additional information prior to submitting this application.

Projected Opening Date: _____ Days/Hours of Operation _____

OFFICERS/OWNERS (Attach additional sheets if necessary)

	Owner/Officer #1	Owner/Officer #2	Owner/Officer #3
Name			
Home Address			
Phone number			
DOB (MM/DD/YYYY)			
Misc. Info/Pro. Licenses			
Driver License#/ State			



APPLICANT CERTIFICATION:

I certify that the information contained in this application is true and correct. I agree to conduct my business following Nibley City ordinances and any other State or Federal statutes or laws governing the operation of such business. Further, I understand that false disclosure of information on this application or failure to comply with said ordinances, laws, and statutes may result in the revocation of my business license.

Signature _____ Date _____

Print Name _____ Title _____

If use is classified as conditional use, this application is subject to approval by the Planning & Zoning Commission. You are required to appear before the Planning & Zoning Commission for approval of the conditional use permit.

Businesses must register with the Utah Division of Corporations, located at 160 East 300 South, SLC, UT, or online at www.business.utah.gov/registration. Verification of registration must be submitted with this application.

Business involved with the sale of tangible goods must provide evidence of a state sales tax number. You may obtain the sales tax number at the same time as you register the business entity or obtain the sales tax number from the State Tax Commission.

If you are moving into an already existing building, you are required to have the County Fire Marshall conduct an inspection before relocating. Evidence that the Fire Marshall has conducted the inspection and finds the building suitable for the proposed use must be submitted with this application. Failure to submit an inspection report will result in the application being refused.

If you are moving into a building that was constructed for your business, no business license will be issued until a certificate of occupancy has been issued by the Building Inspector.

FOR OFFICE USE

Approved _____ Denied _____ Finding _____

Use Classification _____

Permitted Use _____ Conditional Use _____

P&Z Meeting Date (if applicable) _____

Comments/Conditions:

Signature _____ Date _____

City Planner _____ Date _____

Planning Commission Chair (if applicable for conditional use permit) _____ Date _____

City Treasurer _____ Date _____

There are additional application requirements for alcohol sales and sexually oriented businesses. See staff for further information.

Also, if your profession is regulated by the Utah Department of Occupational and Professional Licensing, a copy of that professional license must be supplied.

Temporary or soliciting type businesses are licensed on a separate application with specific requirements.

License renewals are due January 1st each year. The license will indicate an expiration date. Renewal notices are sent as a reminder, but you are ultimately responsible for ensuring timely renewal payments. After March 1st, the license is no longer valid and business owners are required to submit a new application and pay associated fees.