

The Meeting of the Nibley City Council held at Nibley City Hall, 455 W. 3200 S. Nibley, Utah, on Thursday, November 8, 2012.

The following actions were made during the meeting:

Councilman Hansen motioned to approve the first reading of Ordinance 12-07; an ordinance amending the Nibley Sign Code. Councilman Jacobsen seconded the motion. The motion passed unanimously, 4-0; with Councilman Hansen, Councilman Jacobsen, Councilman Platt, and Councilwoman Cook all in favor.

Councilman Jacobsen motioned to move to closed, executive session to discuss the purchase of real property pursuant to Utah Code 52-4-205d. Councilman Platt seconded the motion. The motion passed unanimously 4-0; with Councilman Jacobsen, Councilman Platt, Councilwoman Cook, and Councilman Hansen all in favor.

OFFICIAL MINUTES OF THE MEETING

Minutes were taken by Assistant City Recorder Cheryl Bodily

Call to order; approval of agenda; and approval of the October 4, 2012 City Council meeting minutes and executive session meeting minutes.

Mayor Gerald Knight called the Thursday, November 8, 2012 Nibley City Council meeting to order at 6:30 p.m. Those in attendance included Mayor Gerald Knight, Councilwoman Carrie Cook, Councilman Larry Jacobsen, Councilman Bryan Hansen, and Councilman Shawn Platt. Mr. David Zook, the City Manager, was also in attendance. Councilman Thayne Mickelson was excused from the meeting.

Councilman Jacobsen made a motion to approve the executive session minutes and the regular meeting minutes of October 8, 2012 as well as the evening's agenda. Councilman Platt seconded the motion. The motion passed unanimously with Councilman Jacobsen, Councilman Platt, Councilman Hansen, and Councilwoman Cook all in favor.

Adoption of Nibley City Community Covenant

Mayor Knight recognized and welcomed Captain Earl Simmons. Mayor Knight said he would read the covenant and then have himself and the Council members sign the covenant. Mayor Knight read the Nibley City Community Covenant during the meeting. Mayor Knight said that Councilman Platt was the liaison for Nibley City and said he had provided a list of members of the community who were active members of the military. Sergeant Daniel Whitaker was present at the meeting and Councilman Platt said he had help with compiling the list. Councilman Platt read the list during the meeting. The Mayor, Councilwoman Cook, Councilman Platt, Councilman Hansen, and Councilman Jacobsen sign the Community Covenant document. Councilman Mickelson had signed the document previously.

Xpress Bill Pay Demonstration

Nibley City Treasurer, Cynthia Fredrickson was present at the meeting to conduct this demonstration. Mrs. Fredrickson reviewed the previous methods of payment accepted by the city. She reviewed the number of people who had paid their utility bill on line in the past three months. Mrs. Fredrickson said the public response to the Xpress Bill Pay had been awesome. She said they had 921 customers out of 1600 used Xpress Bill Pay for the month of October. She said 324 citizens had signed up for auto-pay and snouy s third of those had signed up for paperless statements which equated to about \$42.34 in saving for the city.

Councilman Platt left at 6:49.

Mr. Zook said one of their biggest saving was from labor costs. Mayor Knight asked if the first month had been relatively painless and Mrs. Fredrickson discussed her training and said that it had been.

Councilman Platt returned at 6:51.

Councilman Hansen thought the challenge was that they would lose contact with their citizens when they went paperless. He thought they either needed to promote an e-newsletter or at least get their citizen's email addressws. Mr. Zook said they were simultaneously building an email data base. The customer will get an email that gives them their statement and a link to an e-newsletter. Mayor Knight agreed with Councilman Hansen and thought that was a challenge that they should keep under consideration. Councilman Jacobsen asked if Mrs. Fredrickson could estimate her current time saving. Mrs. Fredrickson said she felt very busy now because she was learning the new software system but felt they should revisit this in six months because she felt it would be hours saved. Councilman Jacobsen asked if there was a cost savings to the city if they used e-checks. Mrs. Fredrickson said there was; she said they had an additional fee when a credit card was used. Councilman Jacobsen asked if Nibley City kept any credit card records on hand. Mrs. Fredrickson and Mr. Zook said they did not; all card information was kept with Xpress Bill Pay and Mr. Zook discussed their security standards. Councilman Jacobsen asked if anyone had commented on the date the auto-pay took place. Mr. Zook said the customer can select the date they want to pay each month.

Corlyss Drinkard asked about costs per transaction which Mrs. Fredrickson addressed.

Mayor Knight recognized Scout Troop 28 working on their Citizenship merit badge.

Workshop Regarding the Nibley City Water Master Plan and Stormwater Management Program

Bill Saunders, the public works director, and BJ Nelson, the public works employee and stormwater expert, were present at the meeting.

Mr. Zook discussed areas of the Nibley City General Plan that address water and stormwater.

Mr. Zook reviewed Nibley's Water Master Plan. He discussed growth projections, current and future uses, water rights and sources, water storage, the future. Mr. Zook then addressed stormwater. The topics he discussed were the requirements to address stormwater, state regulations, facilities (which totaled 43 and are annually inspected by the city), builder responsibility, facility policies, fees, and long-range planning. Mr. Zook noted that items he would like to discuss were council priorities, the regional facility policy, a fund for purchasing or constructing new basins, a fee increase, and conducting a study.

Mr. Saunders discussed that they should identify potential basis now before the development came so that they could have a plan in place.

Councilman Jacobsen said he would be interested in the pro vs. cons of city owned retention basins vs. privately owned basins. He noted a con that they would have to private ownership was they would have to intrude on private lands to inspect the basins. He felt a con to city owned basins was the costs associated with maintaining the basins. Mr. Zook did feel the maintenance was a concern but discussed that they lost control with private ownership. Mr. Nelson said he preferred the larger regional basins and discussed that they lost control with private ownership.. He felt the only benefit of private ownership was that they did not need to maintain them. Mr. Zook thought theoretically they should be maintaining each basin regardless of owner ship. Mr. Nelson though the state would eventually require the private basins to be turned over to the city. Mr. Zook though the biggest benefit to the regional basins were the shared uses.

Councilman Hansen asked about the proposed us for the upcoming proposed increased \$20,000/year in street sweeping fees. Mr. Saunders said as the city got larger they had more streets to sweep, they needed to update facilities to meet standards, and there was also upkeep.

Councilman Jacobsen wanted to discuss whether they were positions to take advantage of new technology that may reduce the need for basins, such as pervious hardscaping. He asked if they were forward thinking. Mr. Zook said one practice around the country was to keep all water on site. He said they could potentially do that which would require changing their building requirements. He noted though, that they had basements and the soil conditions in Nibley were not ideal. Councilman Jacobsen said he was considering parking lots. Mr. Zook said developments of that size usually provided their own basins.

Mayor Knight recommended they develop a stormwater master plan. He felt it wouldn't take long or be costly but would be vitally important.

Mayor Knight recognized Scout Troop 331 working on the Citizenship in the Community merit badges.

Discussion and consideration of Ordinance 12-07: An Ordinance amending the Nibley Sign Code (1st Reading)

Mayor Knight noted that the Planning & Zoning Commission had reviewed this ordinance and had recommended it to City Council. Mayor Knight read the City Planner's notes on the proposed ordinance to the Council and public present. Mayor Knight gave a brief history of the current sign ordinance. Mr. Zook clarified a few items in the proposed ordinance.

Corlyss Drinkard asked for clarification on I-2 and about public service signs. She asked if this ordinance would control what another governmental agency would do. Mr. Zook said they could not tell them what to do but this could provide them with guidelines in the functioning of signs.

Councilman Hansen made a motion to approve the first reading of Ordinance 12-07; an ordinance amending the Nibley Sign Code. Councilman Jacobsen seconded the motion.

Councilman Jacobsen said he really liked a measureable amount of light emitting from the signs. He said 3 foot candles was an amazingly small amount of light and suggested they might need to check that number. Mr. Zook said the Planning & Zoning Commission had Mike Freeborg from YESCO come in and give a presentation and Mr. Zook relayed information from that presentation. Councilman Jacobsen said he would like to see what a third of a foot-candle looked like at both noon and at night on an actual sign.

The vote on the motion was as follows: Councilman Platt was in favor, Councilwoman Cook was in favor, Councilman Hansen was in favor, and Councilman Jacobsen was in favor. The motion passed unanimously, 4-0.

Council and Staff Reports

Councilwoman Cook updated the Council on preparations on the Nibley Christmas Party held at Little Wonders. She was anticipating holding the celebration on December 8 from 1:00-3:00 p.m. She said they needed to schedule a Santa.

Councilman Jacobsen asked for an anticipated date for the new city website. Mr. Zook that date hadn't been determined.

Mr. Zook said he needed the Council's bios to be included in the new website. He said the website was substantial complete. He said there was a lot of editing still to be done.

Mr. Zook displayed the Nibley City Facebook page. He said this would be put out with the website. He encouraged the Council to visit and like the page.

Mr. Zook discussed the holiday schedule. The City Hall would be closed Thanksgiving Day, the day after Thanksgiving, Christmas Eve and Christmas Day, New Year's Eve, and New Year's Day. Councilman Hansen asked about their meeting schedule. Mr. Zook said they would have a meeting next week on November 15. In December they would have their first meeting on the December 6. Mayor Knight said they would likely not

have a meeting on December 20. Mr. Zook discussed items that could be included on the December 6 agenda.

Mr. Zook said he had interviewed a couple of interns which he would be bringing to the City Council. One intern would be from USU the other was from Easter Seals.

Mr. Zook updated the Council on their city software update.

Mr. Zook updated the City Council on RFP's.

Mr. Zook updated the City Council on a meeting with the canal company which he felt was very productive.

Adjourn into Executive Session

Councilman Jacobsen made a motion to move to closed, executive session to discuss the purchase of real property pursuant to Utah Code 52-4-205d. Councilman Platt seconded the motion. The motion passed unanimously 4-0; with Councilman Jacobsen, Councilman Platt, Councilwoman Cook, and Councilman Hansen all in favor.

The City Council adjourned to closed session at 8:38.

The City Council returned to public session at 9:23.

The meeting was adjourned at 9:24 p.m.